

University of Minnesota
Department of Geography, MGIS Program
Letter of Recommendation

To the Applicant: Please complete the information in the box below and give it to your referee. Attach a stamped envelope addressed to: Susanna McMaster, Associate Program Director, MGIS Program, Department of Geography, 414 Social Sciences Bldg., 267 - 19th Avenue South, Minneapolis, MN, 55455.

<p>Name of Applicant: _____</p> <p>Please check one of the following statements (by the appropriate circle) pertaining to the confidentiality of your referee's letter and sign and date prior to submitting this form to the referee.</p> <p><input type="radio"/> I hereby waive my right of access to this letter of recommendation written on my behalf by the referee indicated below.</p> <p>Signature: _____ Date: _____</p> <p><input type="radio"/> I do not wish to waive my rights of access to this letter of recommendation; this letter is not confidential.</p> <p>Signature: _____ Date: _____</p>
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To the Referee: The person named above is applying for admission to our **Master of Geographic Information Science (MGIS)** program. Please fill in your name, title and affiliation, and e-mail address in the space provided below. Additionally, please write a letter of evaluation that addresses the points below and mail it directly to this department in the envelope provided by the student. Letters should be on letterhead, if possible; if not, include the name of your institution/company, position/title, and phone number. *Graduate students at the University of Minnesota may inspect all documents in their record unless a waiver of access to the letter (see above) is signed by the student and attached to the document.*

Name of Referee: _____

Title and Affiliation: _____

E-mail address: _____

1. In what contexts have you known the applicant? For how long? How well?
2. In comparison with other students or employees at the same level you have known, how would you rate the applicant's intellectual ability? (e.g. below average--bottom 50%; average--next 35%; good--next 10%; outstanding--top 5%)
3. Comment on the applicant's intellectual capacity and academic, or work, **performance**. Does the applicant work up to his/her capabilities? Has he/she completed significant work?

4. Comment, to the extent you can, on the breadth and depth of the applicant's **broad** intellectual interests and educational attainments.
5. In your judgment, does the applicant have a serious interest in and good potential for a career in GIS? If possible, comment on any teaching or research experiences the applicant has had.
6. How would you rate the applicant's oral and written communication skills? (e.g. below average--bottom 50%; average--next 35%; good--next 10%; outstanding--top 5%) Please comment on the these communication skills.
7. Are there any other facts or considerations that you think should be brought to the attention of the Graduate Committee?
8. Does the applicant have certain skills and/or abilities that would make her/him particularly suitable for the MGIS?